



1115 Vista Park Drive
Forest, Virginia 24551
(434) 316-6001 ♦ (434) 316-6002 Fax

ADDENDUM NO. 1

(12 pages including attachments)

PROJECT INFORMATION

Owner:	DBHDS	Owner's Project Mgr.:	Ron Davia
Project Title:	CVTC Buildings 9, 10, & 11 Roof Improvements	Owner's Project Code:	720-17457-010
Project Location:	Lynchburg, Virginia	Bids Due:	November 16, 2011 / 2:00 PM
IFB No.	11-20	A/E Project Mgr.:	Steve Herring, RA
		A/E Project No.:	10045

The following constitutes Addendum No. 1 for the referenced project. Proposers must acknowledge receipt of all addenda as required on the Bid Form.



A pre-bid conference was held at 9:30 AM on October 26, 2011 at the project site. The pre-bid conference attendees list is included with this addendum.

1. INTRODUCTION OF A/E AND AGENCY REPRESENTATIVES:

- Steve Herring – Virginia A&E Project Manager
- Ron Davia – Owner Project Manager
- Ronnie Woodall – CVTC Facilities Department
- Kevin O'Malley – CVTC Project Inspector

2. REQUEST FOR BIDS:

- Sealed bids will be received by the Office of A/E Services at DBHDS in accordance with CO-7A Section 7 "Receipt of Bids" until 2:00 PM on November 16, 2011 at the address listed in the IFB.
- Bids will be opened and read aloud at 2:00 PM on November 17, 2011 at the same location.
- Work papers can be submitted within 24 hours of submitting bid. These will remain sealed unless bidder requests to rescind bid because of an error in his calculations. Bidders are encouraged to submit work papers.

3. INSTRUCTIONS TO BIDDERS:

- eVA Business Vendor Registration: All contractors must be registered with eVA prior to contract award.
- Conditions at the Site: If prospective bidders wish to visit the areas of work after today, they should contact the following to arrange a visit:
 - Primary: Kevin O'Malley Cell (540) 521-0449
 - Secondary: Ronnie Woodall Cell (434) 944-1305

- c. Bid Guarantee: All bids must include a 5% Bid Bond in accordance with CO-7A, Section 5 "Bid Guarantee."
- d. Preparation and Submission of Bid: All bidders must have a valid Virginia Contractor License.
- e. Receipt of Bids: Factors to take into account so your bid is received on time: 1) Security – Allow time for check-in at the security desk; and 2) Bid Officer must have bids in hand by date and time required or they will be marked late and shall not be considered.
- f. Building Permits: Owner will obtain building permits. All other permits are the responsibility of the contractor.

4. PRE-BID QUESTION FORM:

- a. No oral explanation in regard to the meaning of drawings and specifications will be made. Bidders shall submit questions on the Pre-Bid Question Form no later than 2:00 PM on Saturday, November 5, 2011 to maintain the bid due date. Submit questions via facsimile to Steve Herring at Virginia A&E (434) 316-6002.
- b. Response to pre-bid questions will be in the form of Addendum and issued to all plan holders.

5. BID FORM:

- a. The time for Substantial Completion shall be 150 consecutive calendars days from the date of commencement of the work as specified in the Notice to Proceed as stated on the Bid Form. Final Completion shall be within 30 days after the date of Substantial Completion.
- b. Bid Form shall be filled out completely and signed and dated.
- c. Modifications to the contract price written on the outside of the bid envelope must be made and signed by an authorized representative of the contractor, as identified on the bid form itself.

6. CONTRACT AWARD:

- a. The successful bidder will be required to submit a Performance Bond and Standard Labor & Material Payment Bond in accordance with CO-7A, Section 13 "Contract Security", regardless of contract amount.
- b. The successful bidder is to provide "all risk" builders risk insurance for the work in an amount equal to one hundred percent (100%) of the Contract Price for the Work.
- c. The successful bidder must provide information to the Owner about how much work on the contract is being performed by Small, Women-Owned, and Minority-Owned businesses.
- d. The successful bidder must use the most current DGS forms. Forms may be viewed or downloaded at the DGS Forms Center, <http://forms.dgs.virginia.gov>.

7. PROJECT REVIEW:

- a. Construction Documents: Bidders shall carefully review all of the technical sections of the project manual in addition to the project drawings.
- b. Project Description: The Project is generally described as removing slate roofing and flashing on the steep-slope roofs and removing built-up roofing on low-slope roofs on Buildings 9, 10, and 11; removing gutters and downspouts on Buildings 9 and 10, providing flashing, underlayment, ventilated sheathing, and shingles on the steep-slope roofs and providing EPDM roofing on low-slope roofs on Buildings 9, 10, and 11; and providing gutters and downspouts on Buildings 9 and 10. The work includes
- c. Work Hours:
 - Monday through Friday, 7:00 AM through 6:00 PM.
 - Work outside these hours may be permitted at the request of the contractor to the Project Inspector. Work during state holidays must be coordinated in advance with the Project Inspector. The Commonwealth of Virginia 2012 Calendar is attached to this Addendum.
- d. Temporary Construction Facilities:
 - Contractor shall provide any temporary construction office space and telephone, material and equipment storage facilities, and any temporary utility connections as he deems necessary for his operations.
 - Contractor may place a dumpster in the vicinity of the building and shall coordinate location with Project Inspector during construction.

- Contractor may use Owner's water and electricity.
- Contractor to provide portable toilet and hand washing facilities. Toilet accommodations, properly secluded from observation, shall be erected and maintained in conformity with prevailing ordinances and sanitary regulations.
- e. Security Issues:
 - Each contractor employee will need a 15-20 minute orientation (one time), arranged prior to start of work by Project Inspector.
 - Contractor is required to obtain background checks on personnel and subcontractor's personnel.
 - Badges will be required at all times. Pick up each day in the lobby of Building 51.
 - Contractor personnel shall not leave vehicles with keys in them or with motors running.
 - The Contractor is cautioned that the facility patients/residents are under State custodial care; therefore, access and control of areas of work shall be carefully restricted to provide protection for the facility residents and staff, and the Contractor's workers, equipment, and materials.
 - All construction equipment, supplies, tools, and material shall be stored in a secure area to prevent contact with facility staff or residents. Do not leave items in a location where they may cause a hazard to facility staff or residents.
- f. Other Conditions:
 - All DBHDS facilities are tobacco-free. Use or display of tobacco products is strictly prohibited campus-wide.
 - Access to the site and other buildings outside the construction area will remain occupied by facility staff and patients / residents during the entire construction period. Renovations of Buildings 8 & 12 are nearing completion, and the contractor should assume that they will be occupied by staff and patients / residents at some time during the course of construction. Buildings 9 and 10 will remain unoccupied during the entire construction period.
 - Building 11 will remain occupied by facility staff and patients/residents during the entire construction period. The successful bidder is responsible for using caution when removing materials from the roof, especially near doorways and egress paths.
 - DBHDS requires a special SWAM (small, women, and minority) contract form to be included with each pay request. Form will be provided by DBHDS to selected contractor.
 - Agency will have Project Inspector present for the project.

8. GENERAL REVIEW OF DRAWINGS:

a. Overall Review of Drawings

b. Sequence of Construction: Coordinate construction activities and the following sequence with the Owner:

- Layout and perform work so each roof section is covered and weatherproof at the end of each day.
- Remove existing roof and insulation, flashing, gutters, downspouts, nailers, blocking, cants, and rooftop equipment, bases, support curbs, and metal screens.
- Replace deteriorated decking and / or repair decking if / as required.
- Provide gutters and downspouts, ventilated sheathing, flashing, nailers, blocking, roof accessories, and rooftop equipment curbs.
- Provide insulation, scuppers, nailers, and roofing.
- Provide perimeter sheet metal fascia; install coping, and flash roof-to-wall edges, terminations, and penetrations.

9. QUESTION AND ANSWER PERIOD:

a. Responses to questions that may impact the scope of work and/or a price Bid must be made in an Addendum to the Bid Documents. Responses that only involve finding information that is already in the Bid Documents may be made verbally during this Q&A period.

b. An Addendum will be issued that will include these meeting minutes, any questions from the Pre-Bid Question form, and a copy of the attendee sign-in sheet.

c. General Questions / Answers:

- The vented ridge cap is intended to provide exhaust for the ventilated sheathing only, not for the attic space.
- A construction staging area is available behind Building 10. Storage is possible inside Building 10. The successful bidder is responsible for security of all materials and equipment.
- All existing rooftop mechanical equipment on Building 10 have been emptied / drained.
- Bidders are encouraged to study the construction documents and existing buildings for exposed and internal gutter work specific details and requirements.
- d. Question No. 1: What is extent of asbestos-containing materials?

Response: Asbestos-containing materials are found throughout the low-slope building felts. The entire low-slope roofing on Buildings 9, 10, and 11 shall be removed and disposed of accordingly. The asbestos report is available for review at CVTC. Contact the Project Inspector to arrange a review. The successful bidder will be responsible for asbestos abatement.

e. Question No. 2: General Note 2 on Drawings D1, D2, and D3 state the owner has rights of salvage of demolished materials. Please clarify.

Response: The Owner relinquishes ownership of all equipment and building materials removed as part of the demolition and not reused in the new construction. The successful bidder will be responsible for removal of all demolished material from the site.

f. Question No. 3: What is the condition of the roof deck?

Response: All steep-slope decks on Buildings 9 and 11 are gypsum planks. All steep-slope decks on Building 10 are lightweight concrete planks. Low-slope roof decks on Buildings 9 and 11 are concrete. Low-slope roof decks on Building 10 are either concrete or steel decking. Refer to Construction Notes 2 and 14 on Drawing A2 for locations of concrete and steel decking.

g. Question No. 4: Describe the gypsum plank deck.

Response: The existing steep-slope deck material is a hardened 2" thick gypsum plank with metal edges spanning between structural steel purlins. A deck fastener pull-out test is required. As an example only, a pull-out test was performed on the roof of Building 8 on July 1, 2011, using 3 3/4" long #12 screws. Results achieved were reported as 550# and 610#. These results may or may not be typical on Buildings 9, 10, or 11. The successful bidder will be responsible for performing fastener pull-out tests.

10. VISIT TO THE AREA(S) OF THE PROPOSED WORK

a. Additional visits shall be arranged directly with the Facility by contacting Kevin O'Malley or Ronnie Woodall.

11. CHANGES / CLARIFICATIONS TO DRAWINGS AND SPECIFICATIONS:

- a. All roofing accessories, including, but not limited to, coping, edge metal, and penetration boots are to be provided as part of an overall warranted system from the roofing manufacturer.
- b. Revise the following note on Section 1 on Drawing A4: (E) Lead caulking to be replaced with urethane caulking at inboard edge of continuous cleat.
- c. Revise Section 2 on Drawing A4, Section 1 on Drawing A5, and Sections 2 and 6 on Drawings A6 to indicate copper pop rivets and straps in place of stainless steel pop rivets and straps.
- d. On Section 2 on Drawing A4, the note indicating 32 oz copper straps anchored with stainless steel nails is correct as written. Screws may be substituted in place of nails.
- e. Revise Note 10 on Drawing A2 to read: Provide roof patch similar to Section 7 on Drawing A5. Where patch is on steel deck, match profile of existing steel deck with a minimum of 6" bearing on all side, and fasten new deck to existing steel deck with (2) No. 10 self-tapping screws at each flute and at 12" OC at side laps.
- f. Delete demolition of gutters and downspouts on Building 11 from the bid. Existing gutters and downspouts will remain.
- g. Provide unit cost for removal and replacement of existing gypsum plank roof deck, concrete plank roof deck, and steel decking.
- h. Provide unit cost to repoint mortar joints in brick veneer wall behind downspouts on Buildings 9 and 10.

Attachments: Pre-Bid Conference Attendees Sign-In Sheet (2 pages) Commonwealth of Virginia 2012 Pay and Holiday Calendar (1 page) Revised Bid Form (4 pages)



NON-MANDATORY PRE-BID ATTENDEES SIGN-IN SHEET
October 26, 2011 / 9:30 AM

1115 Vista Park Drive
Forest, Virginia 24551
Phone: (434) 316-6001
Fax: (434) 316-6002

Central Virginia Training Center
Buildings 9, 10, & 11 Roof Improvements

Project Code No. 720-17457-010
VAE Project No. 10045

COMPANY NAME: DBHDS Office of A&E Services		General Contractor ()	Supplier ()
ADDRESS: 1220 Bank Street, 7th Floor, Room 731; Richmond, VA 23218-1797		Subcontractor ()	
TELEPHONE NO.:		FAX NO.:	
ATTENDEE NAME: Ron Davia		E-MAIL:	
COMPANY NAME: Central Virginia Training Center		General Contractor ()	Supplier ()
ADDRESS: 521 Colony Road, Madison Heights, VA 24572		Subcontractor ()	
TELEPHONE NO.:		FAX NO.:	
ATTENDEE NAME: <u>Ronnie Woodall, Kevin O'Malley</u>		E-MAIL:	
COMPANY NAME: Virginia A&E		General Contractor ()	Supplier ()
ADDRESS: 1115 Vista Park Drive; Forest, VA 24551		Subcontractor ()	
TELEPHONE NO.: (434) 316-6001		FAX NO.: (434) 316-6002	
ATTENDEE NAME: Steve Herring		E-MAIL:	
COMPANY NAME: <u>WA Lynch</u>		General Contractor ()	Supplier ()
ADDRESS:		Subcontractor ()	
TELEPHONE NO.: <u>434 845 1583</u>		FAX NO.:	
ATTENDEE NAME: <u>By Murren</u>		E-MAIL:	
COMPANY NAME: <u>Melvin T. Morgan Roofing</u>		General Contractor ()	Supplier ()
ADDRESS: <u>20050 Lynchburg Highway, Lynchburg VA</u>		Subcontractor ()	
TELEPHONE NO.: <u>(434) 237-3800</u>		FAX NO.: <u>(434) 534-8062</u>	
ATTENDEE NAME: <u>Mel Morgan</u>		E-MAIL: <u>office@melvintmorgan.com</u>	
COMPANY NAME: <u>Service Roofing & Sheet Metal Co</u>		General Contractor ()	Supplier ()
ADDRESS: <u>Po Box 791, 117 Kochler Rd, Martinsville, VA</u>		Subcontractor ()	
TELEPHONE NO.: <u>(276) 638-2493</u>		FAX NO.: <u>(276) 638-6003</u>	
ATTENDEE NAME: <u>Greg Evans</u>		E-MAIL: <u>gevans@serviceroofing.com</u>	



NON-MANDATORY PRE-BID ATTENDEES SIGN-IN SHEET
October 26, 2011 / 9:30 AM

1115 Vista Park Drive
Forest, Virginia 24551
Phone: (434) 316-6001
Fax: (434) 316-6002

Central Virginia Training Center
Buildings 9, 10, & 11 Roof Improvements

Project Code No. 720-17457-010
VAE Project No. 10045

COMPANY NAME: Roofing Solutions General Contractor ()
Subcontractor (x) Supplier ()
ADDRESS: 190 Grubb Rd Chatham 24531
TELEPHONE NO.: 434.432.4602 FAX NO.: 434.432.4605
ATTENDEE NAME: Scooter Simmons E-MAIL: rsiofva@wildblue.net

COMPANY NAME: WOODALL + LANG, INC General Contractor ()
Subcontractor () Supplier ()
ADDRESS: 1310 COMMENCE ST. LYNCHBURG, VA.
TELEPHONE NO.: 434-845-7031 FAX NO.: 434-845-1149
ATTENDEE NAME: DENNIS LANG E-MAIL: DENNIS@WOODALL-LANG.COM

COMPANY NAME: Coleman Adams General Contractor (✓)
Subcontractor () Supplier ()
ADDRESS: 1031 Performance Rd
TELEPHONE NO.: 434-525-4700 FAX NO.: 434-525-4437
ATTENDEE NAME: Mac Driskill E-MAIL: m.driskill@coleman-adams.com

COMPANY NAME: OLD DOMINION RFB. General Contractor (✓)
Subcontractor () Supplier ()
ADDRESS: Richmond, Va
TELEPHONE NO.: 804-225-7164 FAX NO.: 804-225-7169
ATTENDEE NAME: Gregory Little E-MAIL: Gregory@OLDDOMINIONRoofing.com

COMPANY NAME: First Action Systems, LLC General Contractor ()
Subcontractor (✓) Supplier ()
ADDRESS: 1681 Sunburst Road Evinston, VA 24550
TELEPHONE NO.: 434-525-8322 FAX NO.: 434-525-9194
ATTENDEE NAME: Greg Coffee E-MAIL: gcoffee@FirstAction.net

COMPANY NAME: Wayne Kidd Inc General Contractor ()
Subcontractor () Supplier (✓)
ADDRESS: P.O. Box 509 Madison Heights VA 24572
TELEPHONE NO.: 434-844-2018 FAX NO.: 434-979-0583
ATTENDEE NAME: Wayne Kidd aka Boetiz E-MAIL: V.M. K-d6@AOL.com

Commonwealth of Virginia 2012 Pay and Holiday Calendar

January

February

March

SMTWTFSSMTWTFSSMTWTFSS

16 12 13 14
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April

May

June

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July

August

September

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October

November

December

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 14 15 21 22 23 24 25 26 27 16
 17 18 19 20 21 22 28 29 30 31
 25 26 27 28 29 30
 6 7 8 14 15 16 17 18 19 20 11
 23 24 25 26 27 28 29

January 2 - New Year's Day (Observed) January 13 - Lee-Jackson Day
 January 16 - Martin Luther King, Jr. Day February 20 - George
 Washington Day May 28 - Memorial Day July 4 - Independence Day
 September 3 - Labor Day October 8 - Columbus Day November 12 -
 Veterans Day (Observed) November 21 - Close at Noon November 22
 -Thanksgiving November 23 - Day After Thanksgiving December 24 -
 Offices Closed December 25 - Christmas

Please note: In some agencies, the holiday and payday schedule may vary from what is shown here. If you have questions, see your agency
 human resources officer. Denotes Payday Denotes Holiday Denotes Additional Time Off Published by the Virginia Department of Human
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REVISED BID FORM

DATE:

BID DUE DATE: November 16, 2011 / 2:00 PM

PROJECT: Central Virginia Training Center
Buildings 9, 10, and 11 Roof Improvements
Project Code No. 720-17457-010

TO: Virginia Department of Behavioral Health and Developmental Services
Office of Architectural and Engineering Services
1220 Bank Street, 7th Floor, Room 731
Post Office Box 1797
Richmond, VA 23218-1797

In compliance with and subject to your Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposes to furnish all supervision, labor, equipment, and materials and perform all work necessary for construction of this project, in accordance with the Plans and Specifications dated October 14, 2011, and the Addenda noted below, as prepared by Virginia A&E, PLLC, 1115 Vista Park Drive, Forest, Virginia 24551, for the consideration of the following amount:

PART A: Lump sum price for roof replacement and associated work indicated on the construction documents, *except for the replacement of items in PARTS B, C, D, and E below.*

PART A = Dollars (\$) .

Base Bids for PART B, C, D, and E shall be based on the estimated quantities indicated to be provided complete and in accordance with the applicable portions of the plans and specifications. Payment amounts for this item will be based on the actual quantities authorized, provided and approved times the unit prices indicated by the bidder. The final contract amount shall be adjusted upward or downward based on the actual payment amounts versus the bid amounts for PART B.

PART B: Removal and replacement of existing gypsum plank roof deck where authorized or directed, per specifications. Final amount shall be adjusted upward or downward based on actual quantity authorized.

Estimated quantity of 500 SF @ _____ per SF = Dollars (\$) .

PART C: Removal and replacement of existing concrete plank roof deck where authorized or directed, per specifications. Final amount shall be adjusted upward or downward based on actual quantity authorized.

Estimated quantity of 500 SF @ _____ per SF = Dollars (\$) .

PART D: Removal and replacement of existing steel roof deck where authorized or directed, per specifications. Final amount shall be adjusted upward or downward based on actual quantity authorized.

Estimated quantity of 500 SF @ _____ per SF = Dollars (\$) .

PART E: Repointing of mortar joints located behind downspouts where authorized or directed, per specifications. Final amount shall be adjusted upward or downward based on actual quantity

authorized.

Estimated quantity of 1,000 SF @ _____ per SF = (\$) . Dollars

TOTAL BASE BID AMOUNT (Including Parts A, B, C, D, and

E) is: Dollars (\$) .

Virginia License No.

Bidder

(Name of Firm)

Contractor Class

Specialty

By

(Signature)

Valid until

Contract award will be based on the **TOTAL BASE BID AMOUNT shown above** (including any properly submitted bid modifications).

The bidder has relied upon the following public historical climatological records: The Virginia State Climatology Office, Charlottesville, Virginia, for Lynchburg, Virginia.

The undersigned understands that time is of the essence and agrees that the time for Substantial Completion of the entire project, including all selected Additive Bid Items, shall be 150 consecutive calendar days from the date of commencement of the Work as specified in the Notice to Proceed, and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the Architect/Engineer.

Acknowledgement is made of receipt of the following Addenda: .

If notice of acceptance of this bid is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form (Commonwealth of Virginia Contract Between Owner and Contractor, Form CO-9) within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and will not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.

DISQUALIFICATION OF CONTRACTORS:

By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

CONTRACTOR'S SWAM CERTIFICATION REQUIREMENT:

Contractor ____ DOES ____ DOES NOT consider his/her firm to be a minority business. Contractor ____ IS ____ IS NOT certified as a minority business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Contractor ____ DOES ____ DOES NOT consider his/her firm to be a women-owned business. Contractor ____ IS ____ IS NOT certified as a women business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Contractor ____ DOES ____ DOES NOT consider his/her firm to be a small business. Contractor ____ IS ____ IS NOT certified as small business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Either the undersigned or one of the following individuals, if any, is authorized to modify this bid prior to the deadline for receipt of bids by writing the modification and signing his name on the face of the bid, on the envelope in which it is enclosed, on a separate document, or on a document which is telefaxed to the Owner or by sending the Owner a telegraphic message:

I certify that the firm name given below is the true and complete name of the bidder and that the bidder is legally qualified and licensed by the Commonwealth of Virginia, Department of Commerce, State Board for Contractors, to perform all Work included in the scope of the Contract.

authorized.

Estimated quantity of 1,000 SF @ _____ per SF = (\$). Dollars

TOTAL BASE BID AMOUNT (Including Parts A, B, C, D, and E) is:

Dollars (\$).

Virginia License No.

Bidder

(Name of Firm)

Contractor Class

Specialty

By

(Signature)

Estimated quantity of 1,000 SF @ _____ per SF = (\$).

Dollars

TOTAL BASE BID AMOUNT (Including Parts A, B, C, D, and E) is:

Dollars (\$).

Virginia License No.

Bidder

(Name of Firm)

Contractor Class

Specialty

By

(Signature)

Valid until

FEIN/SSN: If Partnership. List

(Typed Name) Title If Corporation, affix

Telephone No.:

FAX No.:

E-mail: Business Address:

END OF REVISED BID FORM